

**RT44-2020: APPOINTMENT ACCREDITED VERIFICATION
AGENCIES FOR THE PROVISION OF ANNUAL B-BBEE
VERIFICATION AUDIT SERVICE TO THE STATE FOR THE PERIOD 1
JUNE 2021 TO 31 MAY 2024**

Non-Compulsory Briefing Session Presentation



national treasury

Department:
National Treasury
REPUBLIC OF SOUTH AFRICA



AGENDA

1. Opening, welcome and introductions
2. Purpose of the RFQ/RFP
3. Duration of the Contract
4. Bid Timelines
5. How to access the Tender Document
6. Scope of Work
7. Evaluation Criteria
8. Pricing Schedule
9. Bid Document
10. Question and Answers

1. Opening, Welcome and Introductions:

- Not Applicable

2. Purpose of the RFQ/RFP

- The purpose of this request for tender (RFQ/RFP) is to solicit tenders from interested parties (“Respondents”) to enable National Treasury to appoint suitably qualified service provider/s for accredited verification agencies for the provision of annual B-BBEE verification audit services to the state.
- This RFQ/RFP details and incorporates, SCC, User Requirements (Technical Specification), GCC, Pricing Schedule and all other documents.
- To obtain market related Price and to ensure that Government benefits from the economic of scale

3. Duration of Contract

- Three (3) years / Thirty six (36) months

ACTIVITY	DUE DATE
RFQ/RFP Government Printing Works	Not published due to GPW challenges on publishing tender bulletins since 5 Feb 2021
RFQ/RFP Uploaded on eTenders Portal (Tender Document)	N/A due unavailability of e-Tenders. Tender documents published on NT website 1 April 2021
Non-Compulsory Briefing Session	Not Applicable- Observing COVID-19 Regulations
Bid Closing Date and Time	30 April 2021 at 11h00am
Notice to Bidders	Bidders are encouraged to visit NT website (advertised tenders) regularly as updates will be uploaded regularly.
Questions and Answers	Questions and Answers will be uploaded on eTenders on daily basis
Communication Channels / Queries and enquiries	Attention: Contract Manager Email: Phumzile.Mtsweni@treasury.gov.za

ACTIVITY	DUE DATE
Deadline for Queries	23 April 2021 at 12:00

5. HOW TO ACCESS THE DOCUMENT

- Where bid documents can be obtained:

National Treasury website

<http://www.treasury.gov.za/divisions/ocpo/ostb/CurrentTenders.aspx>

- Where bids should be delivered-Physical Address:

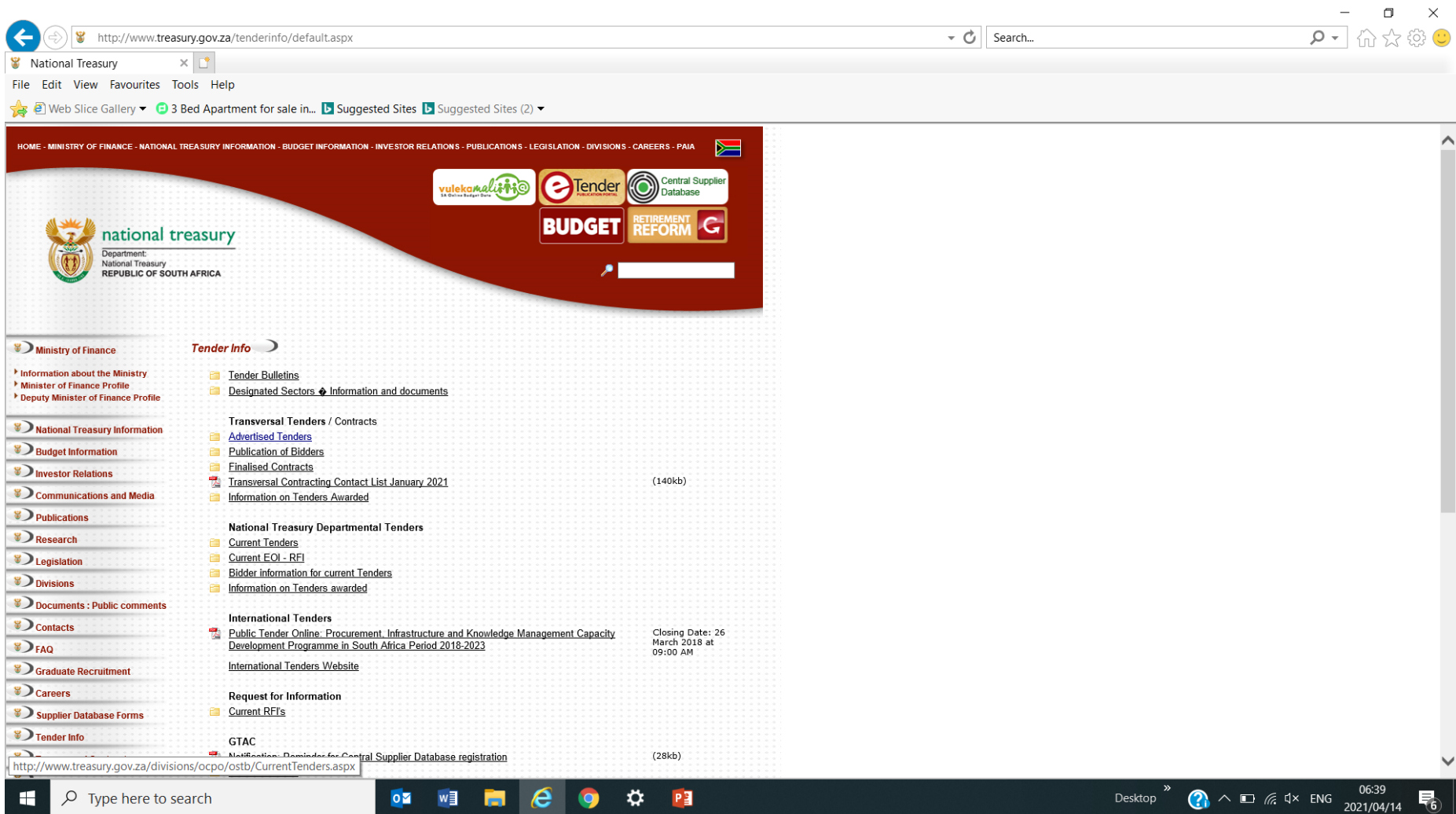
National Treasury

240 Madiba Street

Pretoria

0001

NOTE: Bid documents to be deposited in the tender box,
Tender Information Centre (TIC), Ground Floor



http://www.treasury.gov.za/tenderinfo/default.aspx

National Treasury

HOME - MINISTRY OF FINANCE - NATIONAL TREASURY INFORMATION - BUDGET INFORMATION - INVESTOR RELATIONS - PUBLICATIONS - LEGISLATION - DIVISIONS - CAREERS - PAIA

national treasury
Department:
National Treasury
REPUBLIC OF SOUTH AFRICA

Tender Info

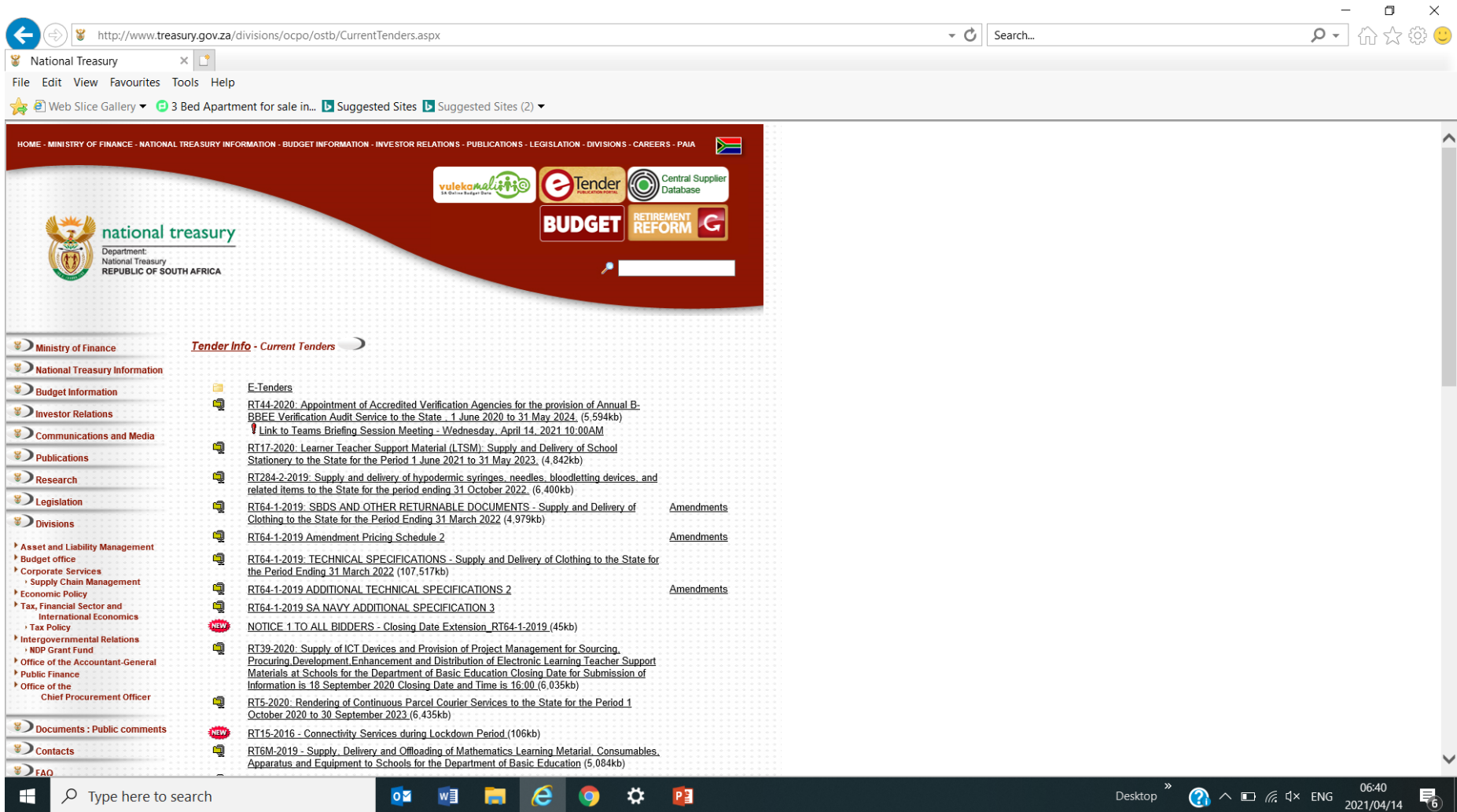
- Ministry of Finance
 - Information about the Ministry
 - Minister of Finance Profile
 - Deputy Minister of Finance Profile
- National Treasury Information
- Budget Information
- Investor Relations
- Communications and Media
- Publications
- Research
- Legislation
- Divisions
- Documents : Public comments
- Contacts
- FAQ
- Graduate Recruitment
- Careers
- Supplier Database Forms
- Tender Info

Tender Info

- Tender Bulletins
- Designated Sectors **Information and documents**
- Transversal Tenders / Contracts
 - Advertised Tenders
 - Publication of Bidders
 - Finalised Contracts
 - Transversal Contracting Contact List January 2021 (140kb)
 - Information on Tenders Awarded
- National Treasury Departmental Tenders
 - Current Tenders
 - Current EOJ - RFI
 - Bidder information for current Tenders
 - Information on Tenders awarded
- International Tenders
 - Public Tender Online: Procurement, Infrastructure and Knowledge Management Capacity Development Programme in South Africa Period 2018-2023 (Closing Date: 26 March 2018 at 09:00 AM)
 - International Tenders Website
- Request for Information
 - Current RFI's
- GTAC
 - Notification, Demands for Central Supplier Database registration (28kb)

http://www.treasury.gov.za/divisions/ocpo/ostb/CurrentTenders.aspx

Desktop 06:39 2021/04/14



The screenshot shows a web browser window displaying the National Treasury website. The address bar shows the URL: <http://www.treasury.gov.za/divisions/ocpo/ostb/CurrentTenders.aspx>. The page header includes navigation links: HOME - MINISTRY OF FINANCE - NATIONAL TREASURY INFORMATION - BUDGET INFORMATION - INVESTOR RELATIONS - PUBLICATIONS - LEGISLATION - DIVISIONS - CAREERS - PAIA. The main content area features the National Treasury logo and a list of current tenders under the heading "Tender Info - Current Tenders".

Tender ID	Description	File Size	Additional Info
RT44-2020	Appointment of Accredited Verification Agencies for the provision of Annual B-BBEE Verification Audit Service to the State - 1 June 2020 to 31 May 2024	(5,594kb)	Link to Teams Briefing Session Meeting - Wednesday, April 14, 2021 10:00AM
RT17-2020	Learner Teacher Support Material (LTSM), Supply and Delivery of School Stationery to the State for the Period 1 June 2021 to 31 May 2023	(4,842kb)	
RT284-2-2019	Supply and delivery of hypodermic syringes, needles, bloodletting devices, and related items to the State for the period ending 31 October 2022	(6,400kb)	
RT64-1-2019	SBDS AND OTHER RETURNABLE DOCUMENTS - Supply and Delivery of Clothing to the State for the Period Ending 31 March 2022	(4,979kb)	Amendments
RT64-1-2019	Amendment Pricing Schedule 2		Amendments
RT64-1-2019	TECHNICAL SPECIFICATIONS - Supply and Delivery of Clothing to the State for the Period Ending 31 March 2022	(107,517kb)	
RT64-1-2019	ADDITIONAL TECHNICAL SPECIFICATIONS 2		Amendments
RT64-1-2019	SA NAVY ADDITIONAL SPECIFICATION 3		
NEW	NOTICE 1 TO ALL BIDDERS - Closing Date Extension_RT64-1-2019	(45kb)	
RT39-2020	Supply of ICT Devices and Provision of Project Management for Sourcing, Procuring, Development, Enhancement and Distribution of Electronic Learning Teacher Support Materials at Schools for the Department of Basic Education Closing Date for Submission of Information is 18 September 2020 Closing Date and Time is 16.00	(6,035kb)	
RT5-2020	Rendering of Continuous Parcel Courier Services to the State for the Period 1 October 2020 to 30 September 2023	(6,435kb)	
NEW	RT15-2016 - Connectivity Services during Lockdown Period	(106kb)	
RT6M-2019	Supply, Delivery and Offloading of Mathematics Learning Material, Consumables, Apparatus and Equipment to Schools for the Department of Basic Education	(5,084kb)	

- One (1) original hard copy clearly marked as “original”
- One (1) memory stick or USB with all the documents on the original hard copy and a soft copy of a pricing schedule to the National Treasury (NT): TIC by the closing date and time of the bid.
- Bidders must ensure that the USB is properly secured.
- In the event that a hard copy of the bid documents is not received on or before the closing date and time, the bid will be invalidated.

6. SPECIFICATION AND SCOPE OF SERVICES – REFER TO SCC ON PAGE 9 OF SCC

The successful bidder/s is/are expected to render the required services in all (SA) geographical areas and perform the following key deliverables in execution of the contract.

- **Refer to SCC page 9 of 31 paragraph 4.2, 4.3 (4.3.1-4.3.7)**

Note: Bidders must be able to render the required service in all (SA) geographical areas.

9. EVALUATION CRITERIA

Phase I	Phase II	Phase III	Phase IN
Pre-Qualification Criteria	Compliance with mandatory and other standard bidding documents	Functionality	Price and B-BBEE
Regulation 4(1)(a)	Standard Bidding Documents must be completed and signed	Bids evaluated in terms of Functionality (Minimum threshold 66,67%)	Bids evaluated in terms of 90/10 OR 80/20 preference system

- **Phase I: Pre-Qualifying Criteria**

- Acceptable B-BBEE status level contributor is Level 1 to Level 4.
- Proof of original and valid B-BBEE status level verification certificates or originally certified copies thereof or an original sworn affidavit signed by the EME representatives AND attested by Commissioner of Oath.
- A trust, consortium or Joint-Venture (JV) must submit a **consolidated** B-BBEE certificate.
- Public entities must also their B-BBEE certificate.

Note: Refer to SCC on page 10 of 31.

- **Phase II: Mandatory and other Standard bidding documents requirements.**

- Provide a valid copy of certificate of accreditation which indicate the facility accreditation number from SANAS.
- Authorisation Declaration: A bidder who is sourcing goods or services from a third (3rd) party must complete the “Authorisation declaration” (TCBD 1) in full for all relevant goods or services, sign it and submit it together with the bid response. Also attached a letter from 3rd party signed in a letter-head of the 3rd party institutions.

Note: Refer to SCC on page 11 of 31

• Phase III: Functionality

➤ Functionality will be evaluated on the basis of the response and supporting documents provided by the bidders as per;

- Criteria
- Measure
- Scoring/ rating scale; and
- Weight

As per SCC on page 13 of 31.

Note: The minimum or acceptable qualifying score is 66,67%.

RT44-2020 EVALUATION CRITERIA

PREFERENTIAL POINT SYSTEM

- Phase V: Price and B-BBEE
 - 80/20 or 90/10 Preference Point System will be used
 - The bid price (Maximum of 80 or 90 points)
 - A maximum of 20 or 10 points may be allocated to bidders for attaining their level 1 B-BBEE status level of contribution

- A maximum of 20 or 10 points may be allocated to a bidder for attaining their B-BBEE status level of contributor in accordance with the table below:

B-BBEE Status Level of Contributor	Number of Points for the 90/10 systems	Number of Points for the 80/20 systems
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-Compliant contributor	0	0

ACCEPTABLE BID	UNACCEPTABLE
1. B-BBEE Level 1-4	1. B-BBEE Level 5-8, Non-Compliant B-BBEE Status or No B-BBEE Certificate

- VAT
 - It is mandatory for a business to register for VAT if the total value of taxable supplies made in any consecutive twelve month period exceeded or likely to exceed R 1 000 000 (one million).
- TAX COMPLIANCE
 - All bidders must be tax compliant at the time of award.
 - In case of JV/Partnership, all parties must be compliant at the time of award. If one party is not compliant the bid will be disqualified.

10. PRICING SCHEDULE

- Bidder/s is/are required to submit responsive bid by completing all the prices per line items that they are bidding for.
- Bid prices must be inclusive of all cost such as travelling cost, transport cost, labour, accommodation, parking and other related cost.
- All bid price must be inclusive of VAT OF 15%. (All applicable taxes)
- The pricing schedule Annexure 2 must be a an excel soft copy in a USB, (NOT scanned PDF).

NOTE:

- Bidders are requested to also print and sign the pricing schedule, this document must be included in hard copy file.
- Failure to submit a signed pricing schedule will invalidate the bid and result in a bid being disqualified.
- Refer to SCC on page 14 of 31 paragraph 5.4.4 and sub-paragraph 5.4.4.1-5.4.4.9

- Any bidder who is sourcing goods or services from a third party must complete the “Authorization Declaration” (TCBD 1) in full for all relevant goods or services, sign it and submit it together with the bid documents at the closing date and time of the bid.
- **Note:** TCBD 1.2 must be in a letter-head of the third party
- **Note:** Failure to submit a duly completed and signed Authorization Declaration, with the required annexure(s), in accordance with the above provisions will invalidate the bid for such goods or services offered.

Declaration of Bidder`s Past Supply Chain Management Practices – SBD 8

- This Standard Bidding Document must be completed and submitted with the bid document
- It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system
- The bid of any bidder may be disregarded if the bidder, or any of its directors have:
 - a) abused the institution’s supply chain management system;***
 - b) committed fraud or any other improper conduct in relation to such system; or***
 - c) failed to perform on any previous contract***

Certificate of Independent Bid Determination – SBD 9

- Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging). Collusive bidding is a prohibition meaning that it cannot be justified under any grounds

- Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:
 - a) ***Disregard the bid of any bidder if that bidder, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.***

 - b) ***Cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract***

- **Reporting**
 - **Historical Data**

Historical value and volume reports to be submitted to Contract Management on monthly basis

- **Performance Measures**
 - Delivery period adherence
 - On time payment
 - On time order placement

9. RETURNABLE STANDARD BIDDING DOCUMENTS – REFER TO PAGE 5 OF 31 ON SCC (Table 1)

- ❖ **SBD 1:** Invitation to bid
- ❖ **SBD 4:** Declaration of Interest
- ❖ **SBD 6(1):** Preference Points Claimed(BBBEE)
- ❖ **SBD 8:** Declaration of bidder’s Past SCM Practices
- ❖ **SBD 9:** Certificate of Independent Bid Determination
- ❖ **TCBD 1:** Authorisation Declaration
- ❖ **TCBD 1.1:** List of goods or services offered
- ❖ **TCBD 1.2:** Authorisation Letter
- ❖ **CSD:** Detailed CSD Report
- ❖ **CIPRO:** Shareholding Portfolio

- ❖ **Financial Statement/ Confirmation letter form an Auditor**
- ❖ **Company Profile**
- ❖ **Fully signed General Condition of Contract**
- ❖ **Fully signed Special Condition of Contract**
- ❖ **Original and valid B-BBEE status level verification certificate or a certified copy thereof or an original Sworn Affidavit (main bidder and subcontractor)**
- ❖ **ICASA Certificate (main bidder and subcontractor)**
- ❖ **Pricing Schedule (Annexure A) – signed hard copy and electronically completed as per format indicated on pricing schedule NOT scanned PDF.**

NOTE: Important notice

- The tender duration was incorrectly advertised on National Treasury website as 1 June 2020 to 31 May 2024 instead of 1 June 2021 to 31 May 2024.
- The closing date on SCC is incorrectly captured as 31 April 2021 instead of 30 April 2021.
- The etenders link not available therefore the bid documents will not be accessible on etenders as mentioned on SCC:

<https://etenders.treasury.gov.za/content/advertised-tenders>

- All communications to be directed to the below email address:

Phumzile.Mtsweni@treasury.gov.za not Transversal.Contracting6@treasury.gov.za

As listed on SCC.

NB: A notice addressing the above will be issued and published on NT website.

- **Q u e s t i o n s a n d A n s w e r s**



Thank You